

DEL CERRO PTA CASH VERIFICATION FORM

Date: _____ Event: _____

Person Counting/Depositing Money: _____

Coins:	pennies	_____	x	.01	=	\$ _____
	nickels	_____	x	.05	=	\$ _____
	dimes	_____	x	.10	=	\$ _____
	quarters	_____	x	.25	=	\$ _____
	half dollars	_____	x	.50	=	\$ _____
	dollars	_____	x	1.00	=	\$ _____

★ **PLEASE ROLL ALL COINS** Total Coins \$ _____

Currency:	\$1	_____	x	1.00	=	\$ _____
	\$5	_____	x	5.00	=	\$ _____
	\$10	_____	x	10.00	=	\$ _____
	\$20	_____	x	20.00	=	\$ _____
	\$50	_____	x	50.00	=	\$ _____
	\$100	_____	x	100.00	=	\$ _____

Total Currency \$ _____

Checks: **Make adding machine tape to list each check amount.**

Total Checks \$ _____

GRAND TOTAL \$ _____

* Grand total includes starting drawer amount of: \$ _____

(enter zero if no starting drawer money used)

Second Person Verifying Count:

Signature

For Financial Secretary or Treasurer Use Only

Amount Received: \$ _____

Signature _____

Date _____